



INDIE

BY CYPHER LEARNING

Typical steps in an INDIE implementation

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Introduction

Any LMS implementation should start with clear goals. Each course creator has individual needs that should be met by the LMS features. You need to know what you want to achieve with the platform, whether it's creating courses, managing your materials, selling online courses, and/or tracking sales.

We recommend clients sign up for our 14-day free trial to get hands-on experience with our sample content before going into the LMS implementation. Our platform is designed to ensure easy implementation. Most customers configure and customize their site within just a few hours. Our support staff is always ready to help with any concerns and provide web design consulting if needed.

Below you will find the typical steps in an INDIE implementation.



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Customizing your site **1 hour**

This includes customizing your site with your logo, color scheme, URL, portal images, panels, and social media icons. If required, our web design consultants can help you select your color scheme, create transparent logos, provide images for your catalog, and any custom CSS you might need. Based on the amount of customization required, this phase can take anywhere from one hour to a week.

Creating administrator accounts **20 minutes**

This is usually easily done using our web form option for creating accounts. We also support many other kinds of account creation, such as API, LDAP, email invitations, or bulk import.

Creating courses **1 day**

Each course can take from one day to one week to complete, depending on its complexity. You need to start migrating your existing content to our site and creating any additional content you need. We have a team of knowledgeable instructional designers who can provide guidance and support you on this phase, offering suggestions, porting content, or helping you create content as needed.

We recommend starting with a single course and then creating other courses based on your previous experience.



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We also recommend using our built-in support for learning outcomes if you want to perform automatic coverage analysis. Here is a closer look at this phase:

- ✓ Creating an outline for each course - this requires basic instructor skills and domain knowledge to determine what your course will cover.
- ✓ Creating the materials for each module - this is the most intensive part of the implementation, and it depends on whether you want to upload your content or create new one. Our authoring tool makes it easy to create engaging courses fast.
- ✓ Creating the assessments for each course - all types of assessments can be created easily. Comprehensive randomized quizzes that select from a question bank can take longer.

Beta testing the courses

1 day per course on average

This depends on the complexity of the course. You show it to a small sample of users and then make changes based on their recommendations.

Configuring the course catalog

20 minutes

This simply requires selecting from several layout options. We recommend using attractive pictures for each catalog category, which can easily be purchased from a stock photo site.



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Configuring single sign-on (optional) **15 minutes**

Single sign-on can be configured in just a few minutes using Google Workspace, Auth0, or Microsoft 365.

If using LDAP/Active Directory, it can take about an hour, as it requires knowledge of LDAP and the ability to configure your LDAP system to be securely accessed by INDIE.

If you want to set up custom SSO, then this requires developer skills in the language of the site you wish to integrate with.

Creating learner accounts **30 minutes**

If using a bulk upload. We also support many other types of account creation, such as self-sign-up, email invitations, API, LDAP, and purchasing a class via our e-commerce system.

Technical integration **3-4 days**

We will work with you to add any APIs and hooks necessary to integrate our site with your on-premise system. This would typically take just a few days. At this point, your site would be ready to go live, and our technical support staff would be your point of contact for ongoing assistance.



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Ongoing support

We provide 24/5 ongoing support via our electronic forum and phone support for emergencies. Our friendly support staff typically respond to questions posted to our support forum within 15-30 minutes.

We have a comprehensive help center that includes topics organized by account type, one-click access to our support forum, product news forum, suggestions area, how-to guides, getting started guides, and features roadmap. On request, we can also deliver online training or live training on how to use our platform.



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| Summary

INDIE is very easy to implement, and we hope these steps provide the guidance needed for setting up your platform. If you have any additional questions, please contact us at info@cypherlearning.com.

www.cypherlearning.com

